

MADISON COUNTY  
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Eleka Ard  
Job title Detention Officer Employee SS # \_\_\_\_\_  
Effective Date 11.9.2020

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention Officer new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 17.05/hr

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ 15 Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/27/20

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department Madison County  
Detention Center Employee Name William Irwin  
 Job title Detention officer Employee SS # \_\_\_\_\_  
 Effective Date 11.8.2020

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position  or replacement  if so, whom? \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: MSgt. To Position: Sgt.  
 Rate of Pay \$ 18.15 Rate of Pay \$ 17.60

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/29/2020

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____